

**REGIONAL PUBLIC DEFENDER OFFICE
LOCAL GOVERNMENT CORPORATION**

BOARD OF DIRECTORS MEETING

**FEBRUARY 16, 11:00 A.M
700 LAVACA, AUSTIN, TEXAS**

AGENDA

The following members were present: Rick Wardroup, Dan Hurley, Judge Jim Huff, Geoff Burkhart, Judge Lora Livingston, Christi Dean, Andrea Marsh, Abner Burnett, Megan LaVoie.

1. **Call to Order** – Rick Wardroup; 11:05 a.m.
2. **Acknowledgement of a Quorum** – *Elaine Nauert*
3. **Public Comment** – No public comments

CONSENT AGENDA

Upon a motion by Judge Lora Livingston and seconded by Geoff Burkhart, the Board of Directors unanimously approved the Consent Agenda.

4. **Financial report**
5. **Consider and approve the Minutes of the June 30, 2021 Board of Directors meeting.**
6. **Consider and approve the Minutes of the August 31, 2021, 2021 Board of Directors meeting.**

ACTION AGENDA

7. **Convene into executive session in accordance with Tex. Gov't Code §551.071 to seek the advice about pending or contemplated litigation, settlement offers or on matters in which duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Tex. Gov't Code Ch. 551.**

The Board entered into Executive Session under section 551.071 of the Texas Government Code at 11:06 a.m. and ended session at 11:33 a.m.

8. Convene into executive session in accordance with Texas Government Code §551.074 to deliberate the appointment, employment, evaluation, duties, discipline, or dismissal of a public officer or employee. (*Employee disciplinary appeal – Molzow*).

Ms. Molzow elected to have her appeal heard in public – no executive session.

The Board entered into Executive Session under section 551.071 of the Texas Government Code at 12:35 p.m. and ended session at 1:23 p.m.

Upon a motion by Dan Hurley and seconded by Christi Dean, the board, with Megan LaVoie abstaining, voted to resolve Sarah Molzow’s appeal.

9. Discuss and take action to retain an external auditor for FY21.

Upon a motion by Judge Livingston and seconded by Dan Hurley, the board unanimously voted to retain an external auditor for FY21.

10. Discuss and take action to accept the FY22 Grant award from Texas Indigent Defense Commission.

Upon a motion by Dan Hurley and seconded by Judge Livingston, with Geoff Burkhart abstaining, the board unanimously voted to accept the FY22 Grant award from the Texas Indigent Defense Commission.

11. Discuss and take action to revise the RPDO-LGC Personnel Policy Manual regarding performance and conduct management, corrective actions and administrative appeals and procedures.

Upon a motion by Judge Livingston and seconded by Geoff Burkart, the board voted to revise the Personnel Policy Manual to termination appeals to be heard by a 3 member committee appointed by the Chair. The vote was:

Aye: Rick Wardroup, Dan Hurley, Judge Jim Huff, Kevin Burns, Judge Lora Livingston, Christi Dean, Andrea Marsh

Nay: Abner Burnett

12. Chair report

- a. Participation
- b. FY22 first quarter
- c. Cases
- d. Staffing

Ray Keith gave updates on each.

13. Chair to appoint subcommittee workgroup to review standard county

interlocal agreement terms and formula.

Chair will appoint a subcommittee.

14. Chair to appoint subcommittee workgroup to review Bylaws and Articles of Incorporation of RPDO-LGC.

Chair will appoint a subcommittee.

15. Discuss and schedule dates and location of Board of Directors meeting for the remainder of 2022.

The next Board of Directors meeting will be May 10, 2022 at 11:00 a.m. in Lubbock

16. Announcements (*no action*)

17. Adjournment – Motion made by Judge Huff at 2:35