

**REGIONAL PUBLIC DEFENDER OFFICE
LOCAL GOVERNMENT CORPORATION**

BOARD OF DIRECTORS MEETING

**DECEMBER 1, 2020, 3:30 P.M.
1713 MAIN STREET, LUBBOCK, TEXAS**

VIA VIDEO CONFERENCE

NOTICE IS HEREBY GIVEN in accordance with executive order of the Office of the Governor issued March 16, 2020, the Regional Public Defender Office Local Government Corporation (RPDO) will conduct its Board of Directors Meeting scheduled for **3:30 p.m. on Tuesday, December 1, 2020** at 1713 Main Street, Lubbock, Texas by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above. The members of the Board of Directors will participate in this meeting remotely through video conference providing for two-way video and audio communication for each member of the Board of Directors.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online www.rpdo.org.

The meeting will be conducted via Zoom Feed at <https://txcourts.zoom.us/j/9166986576>. Meeting ID: **916 698 6576**.

The public will be permitted to offer public comments during the “Public Comment” portion of the meeting by providing written comments to:

Elaine Nauert
System Administrator
Regional Public Defender for Capital Cases
P O Box 2097
Lubbock TX 79408
ENauert@rpdo.org

The written comments may be mailed or sent by e-mail and must meet the following conditions:

- (a) the written comments must contain the individual’s name and address;
- (b) must include the reference “Public Comment – RPDO Board of Directors Meeting”; and
- (c) must be submitted during or before conclusion of the “Public Comment” agenda item.

Public comments submitted in accordance with the provisions outlined above will be

included in the minutes of the meeting.

This meeting will be recorded, and the recording will be available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

The Board of Directors may discuss and take action on each agenda item.

1. Call to Order – *William Cox*
2. Acknowledgement of a Quorum – *Elaine Nauert*
3. Public Comment - *The Board of Directors will read into the record all public comments submitted in accordance with the provisions outlined above. The Board of Directors has no obligation to respond to comments or questions from the public. Any Board deliberation of, or decision about, a subject not included on the current meeting agenda shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. No action can be taken on an item not specified on current agenda.*
4. Approval of October 13, 2020 Meeting Minutes
5. RPDO Business Items
 - a. Select/authorize liability insurance. Authorize chair to sign, Liability Contribution & Coverage Declarations Proposal (we have 3 versions, only 1 needed). Property Contribution and Coverage Declarations Proposal. Workers' Comp Contribution and Coverage Declarations. Interlocal Participation Agreement, Member Contact Form.
 - b. Banking- City Bank. We have documents. Board authorize the chair to sign.
 - c. Board authorize Chair to sign lease assignments.
 - d. Board authorize Chair to sign Lubbock trial office lease when received
 - e. Board authorize Chair to sign contracts (DD, TLO, Lexis? Or assignment of old contracts)
 - f. Purchasing cooperatives
 - g. Update from the Chief Public Defender on business items associated with forming the new local government corporation:
 - Progress of interlocal agreements
 - Lease assignments and Lubbock trial office lease
 - Policy manual

- Staffing
 - Covid-19 Impacts
6. Convene into executive session in accordance with Tex. Gov't Code §551.071 to seek the advice about pending or contemplated litigation, settlement offers or on matters in which duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Tex. Gov't Code Ch. 551. (*Texas Gov't Code Chapter 841 eligibility criteria response*).
 7. Discuss and schedule setting future Board of Directors meetings
 8. Announcements
 9. Adjournment

Posted by Elaine Nauert, System Administrator on November 25, 2020 at 5:00 p.m. as follows pursuant to Tex. Gov't Code § 551.053:

Posted at 1713 Main Street, Lubbock, Texas (*where the main RPDO offices are located and where the public has access during normal business hours*)

Notice of the meeting provided to the Secretary of the State pursuant to Tex. Gov't Code § 551.053

Posted by the Lubbock County Clerk on the bulletin board at the public in the Lubbock County Courthouse.

Executive Session Disclosure Statement: *The RPDO Board of Directors reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any item listed on this agenda as authorized by Chapter 551 of the Texas Government Code, including but not necessarily limited to §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberations regarding Security Devices).*