

**REGIONAL PUBLIC DEFENDER OFFICE
LOCAL GOVERNMENT CORPORATION (RPDO)**

BOARD OF DIRECTORS MEETING

**August 16, 2023, 11:00 A.M.
Civil and Family Courts Facility
Fourth Floor, Room 4.100
1700 Guadalupe Street
Austin, TX**

Minutes

1. Call to Order – *Rick Wardroup*; **11:00 a.m.**

2. Acknowledgement of a Quorum – *Elaine Nauert*; **A quorum was present; other directors present by zoom.**

Citizen Comment – **No Citizen comment**

CONSENT AGENDA –

Upon a motion by Judge Livingston and a second by Commissioner Burns, the board unanimously voted to approve the consent agenda.

3. Review of 3rd Quarter Financial Report
4. Presentation of the FY22 External Audit Report
5. Consider and approve the Minutes of the May 9, 2023 Board of Directors meeting.
6. Consider and approve/ratify the health and dental insurance benefit program for RPDO employees for Fiscal Year 2023-2024.

REGULAR AGENDA

8. Discuss and approve Fiscal Year 2023-2024 External Auditor Agreement.

Upon a motion by Judge Livingston and seconded by Christy Dean, the board unanimously voted to approve the 2023-2024 External Auditor Agreement as presented.

9. Discuss, consider and approve a cost of living adjustment and/or merit increase for employees of the RPDO for Fiscal Year 2023-2024.

Upon a motion by Christy Dean and seconded by Burke Butler, the board unanimously voted to approve a 5% cost of living adjustment for FY24.

10. Review and approve budget for Fiscal Year 2023-2024

Upon a motion by Judge Livingston and seconded by Andrea Marsh, the board unanimously voted to approve the budge for FY24.

11. Review and approve proposed amendments to the RPDO Articles of Incorporation and/or Bylaws as recommended by the Articles of Incorporation and Bylaws Subcommittee as follows:

- Adding language allowing the RPDO to participate in governmental joint purchasing programs;
- Adding two (2) directors to the Board of Directors with substantial professional or personal experience in capital cases and/or serious felony cases, or indigent defense policy and practice; and
- Removing references to “initial” directors for appointing power purposes.

Presentation and approval of the Articles of Incorporation and Bylaws Subcommittee’s recommendations of amendments to the Bylaws in Resolution 2023-04.

12. Chief Public Defender report:

- a. County Participation in RPDO
- b. Cases – RPDO involvement
- c. Office moves
- d. Staffing – vacancies, etc.
- e. Policy changes

13. Discuss and schedule date for next board meeting.

Next board meeting to be on November 8, 2023 in Lubbock at a time to be determined.

14. Announcements (*no action*)

15. Adjournment

The meeting was adjourned at 12:20 p.m.