

**REGIONAL PUBLIC DEFENDER OFFICE
LOCAL GOVERNMENT CORPORATION
BOARD OF DIRECTORS MEETING**

**MEETING MINUTES
12/1/2020**

The following members were present: William Cox, Judge Curtis Parrish, Geoff Burkhart, Commissioner Bill McCay, Commissioner Chuck Statler, Rick Wardroup, Dan Hurley, Abner Burnett, Judge Lora Livingston, David Slayton, Kathryn McNiell. Andrea Marsh joined at item 6.

The Board of Directors may discuss and take action on each agenda item.

1. **Call to Order** – William Cox – 3:32
2. **Acknowledgement of a Quorum** – Elaine Nauert - Quorum
3. **Public Comment** – no public comment
4. **Approval of October 13, 2020 Meeting Minutes**

Upon a motion by Commissioner Bill McCay and seconded by Rick Wardroup, the board unanimously voted to approve the minutes from the October 13, 2020 board meeting.

5. **RPDO Business Items**
 - a. **Approve and authorize the chair to execute all necessary documents and interlocal agreements associated with procuring liability, property, and workers compensation coverage through the Texas Association of Counties Risk Management Pool.**

Upon a motion by Geoff Burkhart and seconded by Commissioner Chuck Statler, the board unanimously voted to approve the staff recommendation of Option Two in the TAC proposal. Commissioner McCay abstained from the vote.

❖ **Option 2**

Coverage	Limit	Deductible	Contribution
General Liability	\$2,000,000	\$0	\$2,982
Public Officials Liability	\$2,000,000 per claim / \$2,000,000 aggregate	\$2,500	\$4,731
Property	\$235,000 Total Covered Value	\$2,500	\$1,000
Workers' Compensation	\$3,718,399 Total Payroll	\$0	\$2,444
Total			\$11,157

b. Approve and authorize the chair to execute all necessary documents with City Bank for banking and financial services for the RPDO.

Upon a motion by Commissioner Bill McCay and seconded by Judge Lora Livingston, the board unanimously voted to authorize the chair to execute all necessary documents with City Bank for banking and financial services for RPDO.

c. Approve and authorize the chair to accept the assignment of all existing office space leases utilized by the RPDO.

Upon a motion by Commissioner Bill McCay and seconded by Rick Wardroup, the board unanimously voted to authorize the chair to accept assignment of all existing office space leased utilized by RPDO.

d. Approve and authorize the Chair to execute a lease with Lubbock County for RPDO office space.

Upon a motion by Judge Lora Livingston and seconded by Abner Burnett, the board unanimously voted to authorize the Chair to execute a lease with Lubbock County for RPDO, subject to review and advice of counsel.

e. Approve a resolution granting the Chair the authority to accept the assignment of all business operations contracts currently utilized by the Lubbock County RPDO so long as the assignment does not alter substantive terms of the contracts assigned.

Upon a motion by Commissioner Chuck Statler and seconded by Commissioner Bill McCay, the board unanimously voted to authorize the Chair to accept the assignments of all business operations contracts currently utilized by the Lubbock County RPDO.

f. Update and discuss RPDO job descriptions by Ray Keith.

g. Approve and authorize the Chair to execute the necessary documents joining certain interlocal governmental purchasing cooperatives.

Upon a motion by Commissioner Bill McCay and seconded by David Slayton, the board unanimously voted to approve the Chair to execute the necessary documents to join interlocal governmental purchasing cooperatives.

h. Ray Keith gave update of business items associated with forming the new local government corporation.

6. Ray Keith and Matt Wade gave update on the status of RPDO's eligibility to participate in a Texas Gov't Code Chapter 841 retirement system.
7. Discuss and schedule setting future Board of Directors meetings
8. Announcements (no action)
9. Adjournment

The meeting was adjourned at 4:23 pm CST